

Typed: January 22nd, 2024

The Reorganization Meeting of the Board of Supervisors of Cass Township was held on Tuesday, January 2nd, 2024 at 7:00pm at the Township's Municipal Building, Duncott, PA.

Present at the meeting were: Chris Ternowchek, Frank Angelo, and Antoinette Purcell.

Chairperson Helt calls the meeting to order.

All recite the Pledge of Alliance to the Flag.

Roll Call of Officers:

Elvin E. Brennan Jr. – present.

Brenda M. Helt – present.

Michael Sorokach III – present.

Other attendance/attendees:

Evelyn J. Bergan, Secretary – present.

Gerard E. Daley, Chief of Police – absent.

Mark Semanchik, Solicitor – absent.

Helt calls for a discussion from the audience.

Antoinette Purcell, High Rd. – states that she appreciates the work being done at bottom of High Rd. – and adds that whoever owns the property at the pumping station should place dirt or something there because when water lies there it freezes.

Hearing no further questions or comments, Helt moves on to the items on the agenda.

Election of Officers – 2024:

Chairperson - Sorokach nominates Helt. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Vice Chairperson – Brennan nominates Sorokach. Helt seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Treasurer – Helt nominates Evelyn Bergan. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Assistant Treasurer – Sorokach nominates Helt. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Road Master – Brennan nominates Sorokach. Helt seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Assistant Road Master – Sorokach nominates Brennan. Helt seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Secretary – Helt nominates Evelyn Bergan. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Assistant Secretary – Helt nominates Brennan. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Appointments & Retentions:

Township Manager – Helt makes a motion to retain Evelyn Bergan. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Zoning Hearing Board Member – Helt makes a motion to re-appoint Shannon Dewald to another (3) year term. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Appeals Board Member – Helt states that there is (1) vacancy –if anyone is interested in filling it to let the Board know. She makes a motion to keep this open. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Planning Commission Member – Helt makes a motion to re-appoint Pete Ricigliano to another (5) year term. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Conrad Seigel Actuarial Firm – Helt makes a motion to retain the firm to maintain the police pension plan (Gloria Harley). Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Northeast Financial Group – Helt makes a motion to retain NEFG as administrator of the police pension fund (Gloria Harley). Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Chief Administrative Officer of the Police Pension Plan – Helt makes a motion to re-appoint Evelyn Bergan. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Chief Administrative Officer of the Non-Uniformed Pension Plan – Helt makes a motion to re-appoint Evelyn Bergan. Brennan seconds. Roll Call: Unanimous Favorable Vote.

Commercial & Residential UCC/Building Code Official/Inspector & Plan Review – Helt makes a motion to retain BIU of PA, Inc. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Zoning Officer – Helt makes a motion to re-appoint Benesch. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Alternate Zoning Officer – Helt makes a motion to leave this open. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Code Enforcement Officer – Helt makes a motion to re-appoint Nick Hazlett of Hazlett Municipal Services with a monthly compensation of \$600.00 per month. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Sewage Enforcement Officer – Helt makes a motion to re-appoint David Popiak. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Alternate Sewage Enforcement Officer – Helt makes a motion to re-appoint Wayne Bowen. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Main Depository of Funds – Helt makes a motion to retain Mid Penn Bank. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Secondary Depository of Funds – Helt makes a motion to close all accounts at Link Bank (formerly Gratz Bank) and move them to Mid Penn Bank. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Solicitor – Helt makes a motion to retain Attorney Mark Semanchick. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Solicitor Special Counsel – Helt makes a motion to leave open. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Zoning Hearing Board Solicitor – Helt makes a motion to retain Shane Hobbs. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Township Consulting Engineer – Helt makes a motion to retain Benesch. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Open Records Officer – Helt makes a motion to retain Evelyn Bergan. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Alternate Open Records Officer – Helt makes a motion to appoint Mike Sorokach. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Emergency Management Coordinator (EMC) – Helt makes a motion to retain John Kellman. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Schuylkill County Tax Collection Committee Voting Delegate – Helt makes a motion to appoint Mike Sorokach. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Alternate STCC Voting Delegate – Helt makes a motion to appoint Brittany Doyle (Manager – Minersville Area School District). Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Treasurer’s Bond – Helt makes a motion to maintain the bond at \$300,000. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Vacancy Board Member – Helt states that the Board agreed to leave this open; she makes a motion. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Deputy Tax Collector – Helt makes a motion to retain Ellen Franko. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Employee Compensation:

Full-Time Employee Compensation – Helt makes a motion to increase the Township’s (3) full-time employee pay rates by 10%. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Police – Helt makes a motion to increase all police officer’s hourly rates by \$1.00. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Miscellaneous:

Petty Cash Fund – Helt makes a motion to maintain the fund at \$200.00. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Sub-Contractor Plowing – Helt makes a motion to maintain the rate of contractors using their own trucks at \$100 per hour. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Sub-Contractor Plowing – Helt makes a motion to maintain the rate for drivers using Township vehicles at \$17.00 per hour. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Fire Company Grant Allocations – Helt makes a motion for each of the (3) Township fire companies to receive \$2,000. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Authorize Signature Cards – Mid Penn Bank – Helt makes a motion to authorize Evelyn and all three Supervisors. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Old/New Business:

Advertise Meetings - Helt makes a motion to advertise all meeting dates for the year 2024 – which includes the Board of Supervisor’s regular meeting dates/time; the Board of Auditor’s Reorganization meeting date/time; and the Reorganization meetings (dates/times) for 2025. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Additional Meetings/Seminars – Helt makes a motion for Board Members and Staff to attend any additional meetings & seminars they wish to attend. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

IT Services – Helt makes a motion to retain Jim Bova of NerdyIT. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Website Management – Helt makes a motion to retain Chris Michaels. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Auditors – Helt states that Auditor’s Reorganization Meeting will be held tomorrow evening, January 3rd at 7:00pm. Antoinette Purcell won the election for Auditor. Helt makes a motion to re-appoint Frank Angelo as an Auditor. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Adjournment – Helt makes a motion to adjourn. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Meeting Adjourned.

Time: 7:20pm.

ATTEST: Brenda M. Helt, Chairperson
TIME ADJOURNED: 7:20PM

SEAL:

ATTEST: Michael Sorokach III, Vice-Chairperson
TIME ADJOURNED: 7:20PM