

Typed: January 24th, 2024

The regular monthly meeting of the Board of Supervisors of Cass Township was held on Thursday, December 28th, 2023 at 7pm.

Present at the meeting were: Michael Kulpcavage, Donna Kalovcak, John Kalovcak, Frank Angelo, John Kellman, Chris Ternowchek, Judy Mull, Brian Mull, and Jim Quinn.

Brenda Helt calls the meeting to order.

All recited the Pledge of Allegiance to the Flag.

Roll Call of Officers:

Michael Sorokach III – present.

Elvin E. Brennan Jr. – present.

Brenda M. Helt – present.

Other attendance/attendees:

Mark Semanchik, Solicitor – present.

Evelyn J. Bergan, Secretary – present.

Gerard E. Daley, Chief – CTPD – present.

Chairperson Helt states that the November 2023 BOS minutes have been placed at each seat. She makes a motion to approve the minutes if there are no corrections or omissions. Seconded by Sorokach. Motion passed. Roll Call: Unanimous Favorable Vote.

Helt opens the meeting for public comment.

John Kalovcak, Black Heath – Asks the status of condemned properties. Mike Sorokach responds that an update will be provided in Nick Hazlett's report.

Jim Quinn, Valley Road – Asks if the Township pays fees for the fire hydrants – and reports that there are problems with them. Evelyn replies that the Township does pay fees for the hydrants and that John Kellman has reported an issue with (2) of the hydrants in Mackeysburg. Blythe Township Municipal Authority was made aware via an email and letter; however, they are looking for more details. This discussion continued. Jim adds that Mike Burda told him that Heckscherville is 5' below the dam so there should be tons of pressure.

Hearing no further questions or comments, Helt closed the public discussion and moves on to the Agenda items:

Approve the 2024 Final Budget – Helt makes the motion to approve. Seconded by Sorokach. Motion passed. Roll Call: Unanimous Favorable Vote.

Resolution – No Change in R/E Taxes - Solicitor Semanchik addresses the Board and states that since the budget doesn't call for an increase in real estate taxes, it is necessary for a resolution to be adopted and shared with the County so they are aware that there is no changes to the tax bills; he recommends the Board adopt a resolution indicating there is no increase in property taxes and it remains fixed at 4.50 mills. Helt makes a motion to adopt the resolution stating that property taxes will remain the same. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Approve the Purchase of a New Dump Truck – Helt makes a motion to purchase a new dump truck. Sorokach explains that a Chevy truck came in at \$93,000 with COSTARS discount; however, a Ford truck from Sands Ford comes in at \$86,326.00 – and will be ready in 3-6 months; he seconded the motion. Motion passed. Roll Call: Unanimous Favorable Vote.

2024 Reorganization Meeting – Helt states that the reorganization meeting will be held next Tuesday, January 2nd, 2024 at 7pm. She makes a motion. Seconded by Sorokach. This meeting was previously advertised in the newspaper and posted on the website at the beginning of the year (2023).

Auditor Vacancy – Helt states that the Board is begging someone to help them out again this year. Frank Angelo was so generous to help them out last year that they are hoping he would agree to do so again this year. Frank agrees to the request. Helt asks if anyone else would like to volunteer to fill a vacancy. Hearing no responses, she makes a motion to appoint Frank Angelo as Auditor. Seconded by Sorokach. Motion passed. Roll Call: Unanimous Favorable Vote.

2024 Auditor Meeting – Helt states that the meeting will be held on Wednesday, January 3rd, 2024 at 7pm. She makes a motion. Seconded by both Brennan and Sorokach. This meeting was also previously published in the newspaper and posted on the website at the beginning of the year (2023).

Treasurer's Reports – Copies of the Treasurer's Reports are placed at each seat. Helt makes a motion to approve the report(s) as printed. Seconded by Sorokach. Motion passed. Roll Call: Unanimous Favorable Vote.

Planning Commission/Engineer's Report – Solicitor Semanchik states that Benesch is suggesting that the Board review a revision of the Subdivision and Land Development Ordinance (SALDO) regarding the requirements for a stormwater management plan for permits. They are suggesting an amendment to our Ordinance, but before going that route, he would like to research to see if there may be a more streamlined approach that would

accomplish the same result without going through with an amendment - because it's a lengthy and expensive process even if only one sentence is changed - so he would like to see if it can be avoided. Helt makes a motion to authorize the Solicitor to do the research as he has requested. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Police Department Report: Chief Daley reads the report. Helt makes a motion to accept the report as read. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote. A copy of the report is on file at the Police Department.

Road Foreman's Report: A copy of the report is placed at each seat. Sorokach reads the report - and gives an update on issues that occurred during the month, as well as others that need to be addressed in the future. Helt makes a motion to accept the report. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Code Enforcement Report - Nick Hazlett reads his report and responds to John Kalovcak's earlier request regarding condemned properties. Helt makes a motion to accept the report. Seconded by Sorokach. Motion passed. Roll Call: Unanimous Favorable Vote.

Correspondence: None.

Old/New Business:

**Executive Session - Solicitor Semanchik states that he met with the Board in executive session starting at 6pm and ending at 6:50pm - during which they discussed property, legal, and code enforcement issues.*

**Work Session - Chairperson Helt states that the (3) Supervisors held a work session on December 13th to finish up the budget and discuss reorganization.*

Motion to Adjourn:

With no further business, Helt makes a motion to adjourn. Seconded by Brennan. Motion passed. Roll Call: Unanimous Favorable Vote.

Meeting adjourned at 7:19pm.

ATTEST: Brenda M. Helt, Chairperson

SEAL:

ATTEST: Elvin E. Brennan Jr., Supervisor