

Typed: October 25th, 2023

The regular monthly meeting of the Board of Supervisors of Cass Township was held on Thursday, September 28th, 2023 at 7pm at the Township's Municipal Building, Duncott, PA.

Present at the meeting were: Michael Kulpcavage, John Kellman, Brian Mull, Judy Mull, Frank Angelo, Dave Schultz Jr., Mike Ondisco, Chris Ternowchek, D Shelten (?), Andy Studlack, and Lawrence C. Martin Jr.

Brenda Helt calls the meeting to order.

All recited the Pledge of the Allegiance to the Flag.

Roll Call of Officers:

Michael Sorokach III – present.

Brenda M. Helt – present.

Elvin E. Brennan Jr. – present.

Other attendance/attendees:

Mark Semanchik, Solicitor – present.

Evelyn J. Bergan, Secretary – present.

Gerard E. Daley, Chief – CTPD – present.

Chairperson Helt states that the minutes from the August 2023 BOS meeting have been placed at each seat. She makes a motion to approve the minutes if there are no corrections or omissions. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Helt opens the meeting for public comment.

Hearing no questions or comments, Helt closes the public discussion and moves on to the Agenda items:

Woodside Road Project:

**Final Update: Helt states that the project is complete. Sorokach states that approximately two months ago, the Board approved additional work to be done on Woodside Road; the estimate was between \$7,000-\$10,000, but it only came in at \$3,000 – so it was a big savings. Helt makes a motion to approve the final update. Sorokach seconds. Motion passed. Roll Call: Helt – aye. Sorokach – aye. Brennan – did not vote.*

**Change Order No. 1: Helt makes a motion to approve Change Order No. 1 which was just explained by Supervisor Sorokach. Sorokach seconds. Motion passed. Roll Call: Helt – aye. Sorokach – aye. Brennan – did not vote.*

**Application for Payment: Helt makes a motion to approve and sign the Application for Payment (H&K Group, Inc.). Sorokach seconds. Motion passed. Roll Call: Helt – aye. Sorokach – aye. Brennan – did not vote.*

**Notice of Completion: Helt makes a motion to approve and sign the Notice of Completion. Sorokach seconds. Motion passed. Roll Call: Helt - aye. Sorokach – aye. Brennan – did not vote.*

Schaeffer's Hill Road Project – Bids: Helt explains that the project was put out for bids. Sorokach explains that there was a fall and a spring option; the BOS have chosen to go with the spring option taking into consideration the weather and the possibility of a waterline being installed. Regardless of when the paving is done, the bid is awarded to the lowest bid which is M&J Excavation, Inc. in the amount of \$244,450.00. Helt makes a motion to award the bid (spring option). Sorokach seconds. Motion passed. Roll Call: Helt – aye. Sorokach – aye. Brennan – did not vote.

Wegman's Lot 5A Development Agreement – Solicitor Semanchik explains that this is the effort to re-start what Wegman's did back in 2017 – so the only thing they are doing is bringing the project forward. It is his recommendation that the Board favorably approve the Development Agreement that has been circulated and reviewed. Helt makes a motion to approve the Agreement. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Highridge Business Park: Frank Zukas of SEDCO is in attendance this evening and provides a lengthy update on the current projects taking place in the Business Park which includes Wegman's, the Travel Plaza, and Mariott.

Backhoe Purchase: Solicitor Semanchik explains the lease purchase opportunity offered by Groff Tractor & Equipment (formerly Plasterer Equipment). The proposal is at a cost of \$129,999 with a trade-in of \$5,000 for the existing vehicle – this brings the net cost to \$124,999. Lease payments would be (4) annual payments of \$34,899 each. Helt makes a motion to accept the lease to purchase proposal. Sorokach seconds. Motion passed. Roll Call: Helt – aye. Sorokach – aye. Brennan – did not vote. Solicitor Semanchik states that based on this action, it is necessary for the Board to adopt a resolution that would include the terms of the borrowing in compliance with the Pennsylvania Local Government Unit Debt Act. Helt makes a motion to adopt the resolution. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Ditch Bucket Purchase: Attorney Semanchik states that the backhoe comes with a standard bucket, but based on input from the road department employees, there are times when a ditch bucket is necessary. Groff Tractor & Equipment has submitted a proposal in the amount of \$1,300 for this accessory item. Helt makes a motion to approve the purchase. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Snow Plowing Rates: Helt explains the rates as follows:

- \$17.00 per hour for drivers plowing with Township vehicles.
- \$100.00 per hour for those plowing with their own vehicles.

Helt makes a motion to set the rates. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Trick-or-Treat Night: Helt states that we follow Minersville Borough's dates/times. She makes a motion to accept this schedule. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Treasurer's Reports – There is a public summary and a list of transactions for the month of August 2023 each seat. Helt makes a motion to accept both reports as they are printed – and to pay all outstanding bills that can be paid at this time. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Planning Commission/Engineer's Report – Helt states that the items for discussion have already been covered this evening.

Police Report – Chief Daley reads the report. He thanks the United States Deputy Sheriff's Association for the donated breathalyzer equipment valuing over \$800. Also, on October 11th, 2023 State Representative Tim Twardzik and State Senator Dave Argall will host a hard-to-read license plate replacement event at St. Nicks Hall from 10am-1pm. Cass Township Police will be on site to do plate inspections. Helt makes a motion to accept the report as read. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Road Foreman's Report – There is a copy of the report at each seat. Sorokach also gives a verbal overview. Helt makes a motion to accept the report as printed. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Code Enforcement Report – Nick Hazlett reads his report. Helt makes a motion to accept the report. Sorokach seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Correspondence: Solicitor Semanchik states that there was an executive session prior to this meeting which started at 6pm – there was correspondence discussed that dealt with contracted

services, property issues, as well as, litigation matters. The executive session lasted from 6pm until 6:50pm.

Old/New Business: Helt states that there are Complaint Forms available to any resident wishing to complete them; they can be provided to Nick Hazlett. There are also Schuylkill County Assessment pamphlets available.

Traffic Light Inspections – Frank Zukas of SEDCO explains that annual inspections were performed on the traffic lights as required by PennDOT and recommendations were made. HIDA paid for the inspections and will pay for the maintenance but given the fact that the Township is listed as the permittee, he requests a Township signature in order to move ahead. Frank asks the Board for their consideration to authorize and sign with the understanding that all servicing will be paid by HIDA. Helt makes a motion to approve. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

2024 HIDA Contribution - Frank Zukas of SEDCO explains the annual HIDA contributions by the taxing bodies. Due to inflation and operating costs over the past (7) years, he asks the Board to consider an increase of \$6,283 which would bring the contribution to \$32,463 for the upcoming year.

Motion to Adjourn: With no further business, Helt makes a motion to adjourn. Sorokach and Brennan both second. Motion passed. Roll Call: Unanimous Favorable Vote.

Meeting Adjourned.

ATTEST: Brenda M. Helt, Chairperson

TIME MEETING ENDED: 7:31pm.

ATTEST: Michael Sorokach III, Supervisor

TIME MEETING ENDED: 7:31pm.