

Typed: February 22nd, 2023

The regular monthly meeting of the Board of Supervisors of Cass Township was held on Thursday, January 26th, 2023 at 7pm at the Township's Municipal Building, Duncott, PA.

Present at the meeting were: John Kellman, Andy Studlack, Michael Machita, Frank Angelo, Chris Ternowchek, Mike Ondisco, and Kelsie Fiscus.

Brenda Helt calls the meeting to order.

All recited the Pledge of the Allegiance to the Flag.

Roll Call of Officers:

Michael Sorokach III – absent.

Brenda M. Helt – present.

Elvin E. Brennan Jr. – present.

Other attendance/attendees:

Mark Semanchik, Solicitor – present.

Evelyn J. Bergan, Secretary – present.

Gerard E. Daley, Chief – CTPD – present.

Chairperson Helt states that the minutes from the December 2022 BOS meeting and the 2023 Reorganization Meeting have been placed at each seat. She makes a motion to accept both sets of minutes if there are no corrections or omissions. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Helt opens the meeting for public comment.

Hearing no questions or comments, Helt moves on to the Agenda items:

Jones & Co. (CPA Firm) – 2022 Audit / DCED Report – Helt makes a motion to appoint (hire) Jones & Co. to perform the 2022 financial audit and complete the annual DCED report. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Amend the Rental Property Ordinance – Helt makes a motion to table this item. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Planning Commission Member – Helt states that John Olenick's term has expired. She makes a motion to appoint John to another (5) year term – set to expire 12/31/2027. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Treasurer's Reports – There is a public summary and a list of transactions for the month of December 2022 at each seat. Helt makes a motion to accept both reports – and to pay all outstanding bills that can be paid at this time. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Planning Commission/Engineer's Report – Nothing to report.

Police Report – Chief Daley reads the report. Helt makes a motion to accept the report as read. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Road Foreman's Report - Helt states that there is a copy of the report at each seat. She makes a motion to accept the report as printed. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Correspondence: Helt states that Frank Zukas provided the minutes from the most recent HIDA meeting; they are available to anyone who would like to review upon request.

Old/New Business:

Comcast Update – Helt states that she received an update from Jen Frees who stated that all necessary paperwork has been completed; but work has been delayed due to weather. We will be requesting Jen's attendance at next month's BOS meeting to answer any questions the residents may have.

Executive Session – Helt states that prior to this meeting at 6pm, the BOS held an executive session with the Solicitor to discuss legal issues, code and ordinance enforcement, contracts, and personnel matters. Chairperson Helt also states that she and Supervisor Brennan held a work session last Thursday evening with Nick Hazlett, the Township's new Code Enforcement Officer.

Motion to Adjourn: With no further business, Helt makes a motion to adjourn. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Meeting Adjourned.

ATTEST: Brenda M. Helt, Chairperson

TIME MEETING ENDED: 7:09pm.

ATTEST: Elvin E. Brennan Jr., Vice-Chairperson

TIME MEETING ENDED: 7:09pm.