

*Typed: May 24<sup>th</sup>, 2022*

*The regular monthly meeting of the Board of Supervisors of Cass Township was held on Wednesday, April 27<sup>th</sup>, 2022 at 6:30pm at the Township's Municipal Building, Duncott, PA.*

*Present at the meeting were: Mike Sorokach, Mary Lou Bergan, Mike Kulpcavage, John Kalovcak, Frank Angelo, Ann Marie Studlack, Antoinette Purcell, Andy Studlack, Rick Pielacha, Mike Panak, JoAnne Panak, Dave Schultz, Kelsie Fiscus, Mike Ondisco, and Alicia Tobin.*

*Brenda Helt calls the meeting to order.*

*All recited the Pledge of the Allegiance to the Flag.*

*Chairperson Helt welcomes Attorney Mark Semanchik as the Township's Solicitor. Solicitor Semanchik greets the residents and states that he looks forward to serving Cass Township.*

*Roll Call of Officers:*

*Brenda M. Helt – present.*

*Elvin E. Brennan Jr. – present.*

*Other attendance/attendees:*

*Evelyn J. Bergan, Secretary – present.*

*Gerard E. Daley, Chief – CTPD – present.*

*Chairperson Helt states that the minutes from the March 2022 BOS meeting have been placed at each seat. She calls for a motion to accept the minutes if there are no corrections or omissions. Brennan makes the motion. Helt seconds. Motion passed. Roll Call: Unanimous Favorable Vote.*

*Helt opens the meeting for public comment.*

*Mike Panak, Tulip Lane – Addresses Road Master Brennan asking for an update on the repair of the depression in the roadway that he complained about at a previous meeting caused by the Minersville Water Authority Project. Brennan responds that he discussed it with Minersville Water Authority – when it gets warmer and they can get blacktop, Doli will return to fix it. Mike asked Elvin about a piece of Township property that Elvin offered to Mike to purchase. Elvin states that he did ask Mike about it - but the Supervisors have not discussed anything about it. Mike then explains an incident/disagreement that occurred between he and his neighbor in which the neighbor did damage with his pick-up truck to the Township's property/right-of-way; he provides pictures of the damage to Board members. Helt states that the Board members will discuss in executive session.*

*Joseph Smulley, Forestville - Welcomes the new Solicitor and wishes him luck.*

*Antoinette Purcell, High Road – Asked what ordinance is in place relating to small animals – specifically goats. Evelyn states that is a zoning issue – and can be discussed with the zoning officer (Shannon Darker – ARRO Consulting, Inc.).*

*Hearing no further comments, Helt closes the public discussion and moves on to the agenda items.*

*Petition the Court – Supervisor Vacancy - Helt makes a motion to authorize the Solicitor to petition the court regarding the Supervisor vacancy. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote. The Solicitor explains the process.*

*Resolution – Vehicle/Truck Loan - Helt makes a motion to approve a Resolution relating to the vehicle/truck loan through Mid Penn Bank. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.*

*Use of Township Field – Helt explains that a request to use the field was once again submitted by Shawn Haas; his team has been using the field for the past (6) years. She states that, as always, his team must maintain the field by cutting the grass, etc. Solicitor Semanchik recommends obtaining documentation relating to their liability insurance listing Cass Township on their coverage. Helt makes a motion to conditionally approve the request until they provide their insurance information as discussed. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.*

*Memorandum of Understanding (MMO) – Chairperson Helt and Chief Daley explain the agreement relating to Minersville School District which is renewed annually. Helt makes a motion to approve (and sign) the MMO. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.*

*Treasurer's Reports – There is a public summary and a list of transactions for the month of March 2022 at each seat. Helt makes a motion to accept both reports – and to pay all outstanding bills that can be paid at this time. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.*

*Planning Commission/Engineer's Report – Helt explains that there is a copy of the report available upon request if anyone wishes to review it. She makes a motion to accept the report. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.*

*Police Report – Chief Daley read the police report. He states that this Saturday from 10am-2pm is the annual National Drug Take-Back – so if anyone has unwanted, un-used prescription medication that they need to dispose of, they can bring it here; it will then be taken to the courthouse; and the DEA will pick it up and destroy it. He adds that anytime residents have unused medications, the Township has a permanent drop box here at the building; they can bring it here and place it in the box to be destroyed. Helt makes a motion to accept the police report as read. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.*

*Road Foreman's Report - Helt states that there is a copy of the report at each seat. She makes a motion to accept the report as printed. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.*

*Correspondence: Helt states that Frank Zukas has provided the minutes from the last HIDA meeting; they are available to anyone who wishes to review them. She makes a motion to accept the minutes. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.*

*Old/New Business:*

*ARP Funds – Helt calls for a motion to authorize Secretary-Treasurer-Manager Evelyn Bergan to complete and submit the ARP application for funds received. We must complete this part of the process in order to receive the second allocation of funds. Brennan makes the motion. Helt seconds. Motion passed. Roll Call: Unanimous Favorable Vote.*

*911 County Communications Center - Helt states that we received a request to approve an address change from 1325 Valley Road to 84 Oak Lane. She makes a motion to approve the address change. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.*

*Meeting Time Change – Helt explains that we will be changing the meeting time to 7:30pm for the rest of this year's meetings since Elvin cannot make it for 6:30pm because of his work schedule. Brennan makes the motion. Helt seconds. Motion passed. Roll Call: Unanimous Favorable Vote.*



**Cass Township Board of Supervisors**

1209 Valley Road, Pottsville, PA 17901

Telephone: 570.544.5370

Fax: 570.544.3158

www.casstownship.org

E-mail: supervisors@casstownship.org

*Executive Session - Solicitor Semanchik states that he would like the minutes to reflect that he met with the Board members this evening for executive session that began at 5:30pm and lasted just moments before the start of the meeting at 6:30pm – during which they discussed a number of items involving litigation matters, property matters, code enforcement areas, as well as, some personnel items.*

*Motion to Adjourn: With no further business, Helt makes a motion to adjourn. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.*

*Meeting Adjourned.*

*ATTEST: Brenda M. Helt, Chairperson*

*TIME MEETING ENDED: 6:53pm.*

*ATTEST: Elvin E. Brennan Jr., Vice-Chairperson*

*TIME MEETING ENDED: 6:53pm.*