

Typed: October 27th, 2021

The regular monthly meeting of the Board of Supervisors of Cass Township was held on Wednesday, September 29th, 2021 at 6:30pm at the Township's Municipal Building, Duncott, PA.

Present at the meeting were: Mary Lou Bergan, Aidan Heffron, Joyce Cutler, Frank Angelo, Ann Marie Studlack, Antoinette Purcell, Chris Ternowchek, and Andy Studlack Jr.

Brenda Helt calls the meeting to order.

All recited the Pledge of Allegiance to the Flag.

Roll Call of Officers:

Brenda M. Helt – present.

David W. Califf – absent.

Elvin E. Brennan Jr. - present.

Other attendance/attendees:

Evelyn J. Bergan, Secretary – present.

Sean Logsdon, Solicitor – present.

Gerard E. Daley, Chief - CTPD – present.

Chairperson Helt states that the minutes from the August 2021 Supervisor's meeting have been placed at each seat. She calls for a motion to dispense the reading of the minutes if there are no corrections or omissions. Brennan makes the motion. Helt seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Helt opens the meeting for public comment. Please state your name and address for the record.

Frank Angelo, High Road – asks for an update on the cable/internet situation. Helt responds that we joined with Comcast to apply for grant funding; we should have an answer regarding funding in November.

Joyce Cutler, Oak Lane - Had questions and concerns regarding property maintenance reporting and the complaint forms currently in place – stating that she doesn't think it's right to have them – residents should be able to call and report something without filling out a form and providing a name. Supervisor Brennan states that the complaint forms were in place long before he got here. Evelyn reminded him that he and Supervisor Wentz put them in place. He then remembered and explained the reason the complaint forms were put in place was because in the past, residents could call the office and the complaints would be forwarded to the

engineers; the engineers would go out and the Township was paying all those bills – but nothing was getting done. This way if someone signs the form/complaint, we will pay the bill. Joyce states that some of these properties can be seen by police, etc. – a phone call should be made to Code Enforcement to report it without a form being submitted. Attorney Logsdon explained the reasons for utilizing a complaint form. This turned into a very lengthy discussion about different examples and issues relating to Property Maintenance and Code Enforcement.

Joyce then asked what's going on with Dave (Califf). Helt states that we talked about this issue at the last meeting. Attorney Logsdon again explains the court impeachment process. Brennan states that he was at Dave's house last night and Dave said he would be here tonight. This discussion continued between the Board members. Chairperson Helt states that this is an endless battle – that's why she isn't saying anything more – because there is no more that can be said – he won the election – people voted him into office - so this is what we have to deal with – an empty seat. She states but if she can't make it – and Elvin can't make it – there will be no meeting. And if they disagree on something, it gets tabled and nothing gets done. Discussion continued.

Hearing nothing further from the audience, Helt moves on to the Agenda items:

Summer Help Employee – DPW – Helt explains that we had (3) summer helpers and (1) stayed on for a few weeks after the other (2) returned to school – but his last day will be October 1st. Helt makes the motion. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Contractor Snowplowing – Helt explains that in the event the Township needs plow drivers and/or contractors, the Board would like to set the rates for this season:

\$15.00 per hour – for a driver for a Township-owned truck.

\$85.00 per hour – for contractors using their own truck.

Helt makes a motion to approve the rates as discussed. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Treasurer's Reports: Helt states that the public summary and the list of transactions for the month of August 2021 have been placed at each seat; she makes a motion to accept the reports as printed and to pay all outstanding bills that can be paid at this time. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Planning Commission / Engineer's Report –

Helt explained there was a pre-construction meeting held for the upcoming road project on September 28th at 10am. She asks Elvin if he made it – he said he did not make it, but it was postponed until today (10/29); he sent Matt to attend. Paving will start on the 2nd or 3rd week of October. Helt adds that at the last meeting, the Board did ask Dave Walasavage of ARRO to look at Woodside Road to see what needs to be done relating to the water issues. Elvin and Brenda discuss issues relating to paving, water pipe installations, and also with the existing stone swale (on Woodside Road).

Chris Ternowchek has questions and concerns of possible damage to the Township vehicles if hiring drivers to plow snow – and states the Township should just hire contractors. Elvin and Brenda explain their planning for storms and plowing.

Helt makes a motion to accept the ARRO Consulting report. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Police Report: Chief Daley reads the police report. Helt makes a motion to accept the report as read. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote. Reports are on file in the Police Department for review upon request.

Road Foreman's Report: Helt states that there is copy at each seat. She calls for a motion to accept it as printed. Brennan makes the motion. Helt seconds. Motion passed. Roll Call: Unanimous Favorable Vote. Reports are on file with the Road Department for review upon request.

Correspondence –

Forestville – Tweedsville Properties – Attorney Logsdon explains that it was discussed by the Board to get quotes from a surveyor to acquire a map so that the properties can be put out on bid. Brinkash & Associates provided (2) quotes, the first one was \$1,900 for the situation on Oak Lane with the PPL pole - and the second was \$3,900 for the Willow Lane East Subdivision. Brenda again explains that it is the Board's decision to subdivide the properties in Tweedsville and whomever utilizes one of those properties has first chance to purchase it. If they don't want to purchase it, it would go out for bid. She explains that we aren't getting revenue on most of those properties, so if we sell it to the resident's that are already using it, at least the Township will receive tax money for the properties – because most of them are already built on. Ann Marie Studlack states that some of those people do pay taxes on some of the properties. Brenda states that some of them may own it but not all of them do – nor do they pay the lease fees. Elvin states that some of the residents don't own the properties but there's garages on them – and he doesn't know if the properties were big enough to build a garage. This leads to a discussion about non-payment of leases and breach of contract, as well as, other issues.

Helt makes a motion to accept both of Brinkash's proposals. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.

Old / New Business:

Attorney Logsdon provides a few updates:

Oak Lane Property (Lease) – *Still researching information/title searches.*

Tunnel Road Property – *Helt states that the contractor who cleaned up the property did a great job! The Board will discuss and probably put it out for bid in the near future.*

Meeting with Fire Companies – *To date, none of the Board members heard from the fire companies regarding scheduling to meet as was discussed at a prior meeting.*

Motion to Adjourn: *With no further business, Helt makes a motion to adjourn. Brennan seconds. Motion passed. Roll Call: Unanimous Favorable Vote.*

Meeting adjourned.

ATTEST: Brenda M. Helt, Chairperson
TIME MEETING ENDED: 7:24pm

ATTEST: Elvin E. Brennan Jr., Vice-Chairperson
TIME MEETING ENDED: 7:24pm